

Multiple Entrance and Departure Visas for Foreign Interpreters and Translators

Panama is willing to facilitate the procedure for multiple entrance and departure visas, as well as other legal requirements, in order to facilitate hiring foreign interpreters and translators if the tasks of the Administrative Secretariat require so.

OTHER COMMITMENTS OR ADDITIONAL OUTSTANDING INFORMATION FOR THE CONSIDERATION OF THE MEMBERS IN THEIR DELIBERATIONS

Air Transportation:

As part of the country's offer, Panamanian COPA AIRLINES will present the following discounts on their fares to personnel of the FTAA Secretariat and Permanent Missions accredited in Panama, should the Administrative Secretariat be located in Panama:

- A 15% discount on the price of Tourist Class tickets for Secretariat personnel and members of permanent missions accredited to the FTAA.
- A 20% discount on the price of Executive Class tickets for Secretariat personnel and members of permanent missions accredited to the FTAA.
- Privileges and preferential treatment for all FTAA delegates traveling to Panama, including:
 - A corporate card identifying them as delegates;
 - Pre-Check-In for their flights;
 - Guaranteed seat availability;
 - Elite Class priority boarding



New Boeings Next Generation 737-800

Table 17 presents both the regular fares and significant discounts offered by Panamanian COPA AIRLINES for FTAA Administrative Secretariat officials and members of the permanent Missions accredited to the FTAA, to all the company's destinations.

Hotels

As part of Panama's offer, and due to the support of the Panamanian Hotel Association and the Panamanian Tourism Bureau, Table 18 presents the discounts given at 5, 4 and 3 star hotels located within a 5 kilometer radius from the city center:

Telecommunications

Integrating the Panamanian proposal, Cable & Wireless offers the FTAA Permanent Administrative Secretariat, the telecommunications tariffs that appear in Table 19.

The Special Offer for Commercial Telephone services to Permanent Secretariat members include the following: one Telephone Line, one Intelligent Telephone, 1,200 free local minutes, 100 free domestic long distance minutes, and two Added-Value Services, such as Caller ID and Hold (Installation: US\$ 49.95).

Table No. 17
Routes and rates (standard and special offer) for travelling using Compañía Panameña de Aviación (COPA) for members of FTAA Secretariat and Permanent Missions accredited to FTAA in Panama

Destination	Weekly Frequency	Number of Daily Flights	Direct	With Stopovers	Standard Round/trip fare	Special Round-Trip fare*
Miami	14	2	2		\$585.00	\$497.25
Orlando	4	1	1		\$789.00	\$670.65
Los Angeles	7	1	1		\$897.00	\$762.45
San Jose	21	3	3		\$459.00	\$390.15
Managua	21	3	2	1	\$629.00	\$534.65
Guatemala	21	3	1	2	\$655.00	\$556.75
Tegucigalpa	7	1		1	\$649.00	\$551.65
San Salvador	7	1		1	\$629.00	\$534.65
Mexico D.F.	7	1	2		\$577.00	\$490.45
Cancun	3	1	1		\$568.00	\$482.80
Dominican Republic	14	2	2		\$524.00	\$445.40
San Juan	14	2	2		\$695.00	\$590.75
Port au Prince	3	1	1		\$604.00	\$513.40
Kingston	3	1		1	\$530.00	\$450.50
Bogota	7	1	7		\$318.00	\$270.30
Cartagena	7	1		1	\$318.00	\$270.30
Barranquilla	7	1	1		\$318.00	\$270.30
Cali	7	1	1		\$318.00	\$270.30
Medellin	7	1	1		\$318.00	\$270.30
Lima	14	2	2		\$554.00	\$470.90
Guayaquil	12	2	1	1	\$578.00	\$491.30
Quito	11	2	2		\$538.00	\$457.30
Sao Paulo	6	1	1		\$859.00	\$730.15
Buenos Aires	6	1	1		\$839.00	\$713.15
Caracas	14	2	2		\$514.00	\$436.90
Santiago	7	1	1		\$850.00	\$722.50

* In Tourist class for members of the Permanent Secretariat & Permanent Missions accredited to FTAA in Panama

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Table No. 18
**Comparative rates of 3, 4 and 5 star hotels,
 within a radius of 5 kms. from the city center.**

4 & 5 Stars Hotels	Number of Rooms	Single Rate		Double Rate		Executive Floor		Suite Rate	
		Regular Rate	Special Rate	Regular Rate	Special Rate	Regular Rate	Special Rate	Regular Rate	Special Rate
Miramar Intercontinental Hotel	206	\$350	\$130	\$400	\$150	\$240	\$150	\$250	\$250
Cesar Park Hotel	391	\$145	\$95	\$145	\$95				
The Bristol Hotel Hotel	57	\$195	\$115	\$210	\$180	\$350	\$200		
El Panama Hotel	330	\$140	\$60	\$155	\$70	\$190	\$90	\$260	\$150
Marriott Panama Hotel	296	\$160	\$120	\$160	\$120	\$185	\$145	\$350	\$325
Four Points Sheraton Panama	128	\$175	\$90	\$175	\$99			\$360	\$150
Riande Continental Hotel	240	\$70	\$65	\$70	\$65	\$90	\$90	\$110	\$100
Riande Granada Hotel	177	\$50	\$45	\$55	\$50			\$70	\$65
Holiday Inn Hotel & Suites Panama	150	\$85	\$80	\$90	\$85			\$110	\$105
Hotel de Ville	33	\$110	\$90	\$120	\$100	\$175	\$125	\$275	\$275
Country Inn Suites Hotel	84	\$88	\$50	\$88	\$50	\$110	\$60	\$110	\$60
The Executive Hotel	96	\$100	\$50	\$110	\$50				
Plaza Paitilla Hotel	252	\$90	\$45	\$90	\$45	\$80	\$45	\$155	\$70
TOTAL	2440								
3 Star Hotels									
Sevilla Suites Hotel	44	\$65	\$50	\$80	\$65	\$80	\$65		
Las Vegas Hotel	93	\$55	\$35	\$70	\$58				
Caribe Hotel	153	\$30	\$28	\$38	\$34	\$48	\$41		
Las Huacas Hotel	33	\$65	\$45	\$75	\$50	\$110	\$80	\$80	\$60
Covadonga Hotel	65	\$22	\$18	\$27	\$25	\$33	\$33		
Costa Inn Hotel	87		\$23	\$45	\$25		\$50		\$50
Venecia Hotel	71	\$17	\$14	\$25	\$22	\$35	\$32	\$140	\$137
Suites Ambassador Aparthotel	39					\$85	\$53	\$90	\$57
Torres del ALBA Aparthotel	104	\$75	\$60	\$75	\$60				
Gran Soloy Hotel	200	\$52	\$32	\$57	\$35	\$60	\$38	\$90	\$68
Marbella Hotel	84	\$50	\$35	\$55	\$40				
Internacional Hotel	80	\$20		\$28		\$35		\$40	
Montreal Hotel	96	\$22	\$18	\$22	\$20	\$35	\$30	\$40	\$35
Roma Plaza Hotel	133	\$45	\$30	\$50	\$30				
Tower House Suites Hotel	42	\$42	\$36	\$50	\$39	\$66	\$45	\$120	\$77
Crystal Suite Hotel	59	\$55	\$45	\$65	\$55	\$75	\$65	\$115	\$95
Aramo Hotel	55	\$37	\$33	\$42	\$35	\$53	\$43		
TOTAL	1438								
TOTAL ROOMS	3878								
ROOM / KM.	775.6								

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Table No. 19
Special Telecommunication plans offered by Cable & Wireless for the FTAA Permanent Secretariat in Panama

Plans	Regular Monthly Rate US\$	Special Package Rate US\$
Residential Internet		
Dial Up 56 K	\$15.00	\$12.95
ADSL 128 K	\$74.95	\$35.00
ADSL 256 K	\$95.00	\$35.00
ADSL 512 K	\$160.00	\$47.95
ADSL 128 K (ether)	\$45.00	\$45.00
ADSL 256 K (ether)	\$59.95	\$45.00
ADSL 512 K (ether)	\$86.95	\$59.95
ADSL 1024 K (ether)	\$154.95	\$86.95
Corporate Internet		
128 K	\$56.95	-
256 K	\$74.95	\$56.95
384 K	\$129.95	\$74.95
512 K	\$149.95	\$129.95
768 K	\$174.95	\$149.95
1024 K	\$239.95	\$174.95
1536 K	\$299.95	\$239.95
2048 K	\$349.95	\$299.95
Commercial Telephony		
Estandar	\$14.95	-
Trunk Line	\$14.95	-
Local Plan B	\$28.95	-
Super Corp. Plan	\$38.95	\$37.45
Mobile Service		
Corp. GSM 15 minutes	Regular Price \$24.95	Special Package \$21.99
Corp. GSM 150 minutes	\$44.95	Special GSM 300 minutes \$39.99
Corp. GSM 275 minutes	\$54.95	Special GSM 450 minutes \$50.49
Corp. GSM 400 minutes	\$64.95	Special GSM 700 minutes \$72.99
Corp. GSM 600 minutes	\$82.95	
Corp. GSM 1000 minutes	\$129.95	

*This Special Offer for Members of the Permanent Secretariat includes the following benefits: 1 Telephone line, 1 Intelligent Telephone, 1,200 Free Local Minutes, 100 free domestic Long Distance Minutes, 2 Added Value Services: Caller ID and Call Waiting, Installation: US\$ 49.95

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ANNEXES

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ANNEX I

CABLE & WIRELESS MOBILE RATES

GSM Plans	Monthly Fee (6) US\$	Included Minutes		Air time rate per minute (4)(5) US\$		
		Full (1)	Reduced (2)	To BellSouth & Others	To regular Phones	To Cable & Wireless Celular
Personal Plans						
G001P - GSM Basic	16.95	-	-	0.35	0.30	0.20
G002P - GSM Extra 60	24.95	30	30	0.35	0.30	0.20
G003P - GSM Extra 200	39.95	100	100	0.30	0.25	0.20
G004P - GSM Extra 300	44.95	150	150	0.22	0.19	0.17
G005P - GSM Extra 600	64.95	300	300	0.19	0.17	0.15
G006P - GSM Extra 1000	89.95	500	500	0.17	0.15	0.13
G007P - GSM Extra 1500	99.95	750	750	0.14	0.12	0.10
G008P - GSM Extra 2400	145.95	1,200	1,200	0.13	0.11	0.09
G009P - GSM Ultra 1000	69.95	400	600	0.14	0.12	0.10
G010P - Corporate Extra 2000	129.95	1,000	1,000	0.11	0.09	0.07
Corporate Plans						
G001C - GSM Basic	16.95	-	-	0.35	0.30	0.20
G002C - GSM Extra 30	24.95	15	15	0.35	0.30	0.20
G003C - GSM Extra 300	44.95	150	150	0.22	0.19	0.17
G004C - GSM Extra 550	54.95	275	275	0.14	0.12	0.10
G005C - GSM Extra 800	64.95	400	400	0.14	0.12	0.10
G006C - GSM Extra 1200	82.95	600	600	0.13	0.11	0.09
G007C - GSM Extra 2000	129.95	1,000	1,000	0.11	0.09	0.07
G008C - GSM Extra 2400	145.95	1,200	1,200	0.10	0.08	0.06
G009C - GSM Ultra 1000	69.95	400	600	0.14	0.12	0.10
G010C - Corporate Basic	16.95	-	-	0.35	0.30	0.20
G011C - Corporate 20	24.95	20	-	0.35	0.30	0.20
G012C - Corporate 165	39.95	165	-	0.22	0.19	0.17
G013C - Corporate 425	54.95	425	-	0.14	0.12	0.10
G014C - Corporate 625	64.95	625	-	0.14	0.12	0.10
G015C - Corporate 855	84.95	855	-	0.13	0.11	0.09
G016C - Corporate 1100	99.95	1,100	-	0.11	0.09	0.07
G017C - Corporate 1400	129.95	1,400	-	0.10	0.08	0.06
G017C - Corporate 1400	129.95	1,400	-	0.10	0.08	0.06

Notes:

1 Full - 7:00 am to 7:30 pm, Monday to Friday. Minutes included in the "Full Rate" can be used to call any phone: Movil, Bellsouth, CW Panama.

2 Reduced - 7:31 pm to 6:59 am Monday, weekends and national holidays. Minutes included in the "Reduced Rate" can be used only for calls to CW Movil and CW Panama. All other calls will be charged accordingly to the rates of the destination telephone system.

3 Activation charge - \$25.00 with credit card, \$50.00 cash.

4 National long distance minute. Minutes will be charged accordingly with your plan plus the cost per minute of the national call, which is \$0.15. Minutes in excess to your plan will be charged accordingly to the rates of the destination telephone system.

5 International calls. Minutes will be charged accordingly with your plan plus the cost of the international call, depending on the country you are calling. For this service you must make a initial deposit of \$500.00, which will be reconsidered after six months. All deposits are subject to credit check.

6 Invoiced in advance.

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TDMA Plans		Monthly Fee (6) US\$	Included Minutes	Air time rate per minute (4)(5)	
				Full (1) US\$	Reduced (2) US\$
Personal Plans					
AMO	Yellow	20.00	-	0.40	0.15
AM+	Yellow Plus	10.00	-	0.35	0.35
APR	Yellow Premium	25.00	-	0.25	0.15
COA	Junior	50.00	100	0.30	0.15
COB	Executive	75.00	240	0.25	0.15
COC	Senior	100.00	420	0.20	0.15
COD	President	150.00	1,000	0.15	0.15
Corporate Plans					
MGA	Mega	25.00	-	0.13	0.13
EN3	VIP 110	35.00	110	0.13	0.13
EN4	VIP 350	50.00	350	0.13	0.13
EN5	VIP 540	60.00	540	0.12	0.12
EN6	VIP 900	90.00	900	0.10	0.10
ENE	VIP 1120	110.00	1,120	0.10	0.10

Notes:

1 Full - 6:00 am to 9:00 pm, Monday to Friday.

2 Reduced - 9:01 pm to 5:59 am Monday, weekends and national holidays.

3 Activation charge - \$25.00 with credit card, \$50.00 cash.

4 National long distance minute. Minutes will be charged accordingly with your plan plus the cost per minute of the national call, which is \$0.15.

5 International calls. Minutes will be charged accordingly with your plan plus the cost of the international call, depending on the country you are calling. For this service you must make a initial deposit of \$500.00, which will be reconsidered after six months. All deposits are subject to credit check.

6 Invoiced in advance. Family plan allows a family group or friend's group to share a common block of minutes. Family plans allow from 2 to 6 lines in each plan. Each line must pay an access charge of \$9.99.

7 Invoice will be issued to the principal name of the account. Corporate plans are open only to legally established companies in the country or to professionals that work independently.

Companies can ask for a Pool of minutes with their Corporate Plan so they can efficiently use the contracted minutes. C&WM will extend the benefits of the corporate plans to the employees of the company that have a CW&M cellular contract. In this case, the employee will pay for his account independently and this lines can't be part of any minutes pool.

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ANNEX 2

INTRODUCTION TO THE FTAA SECURITY PLAN



Panama's security policy is based on the notion of integral security, with the primary objective of providing protection and security to the life, honor and assets of country residents, Panamanian or foreigners, and ensuring the governance of the State.

At a national level, the Panamanian government has promoted the analysis of a Panamanian Security Strategy, that allows for the execution of measures and actions based on the Principles of the Panamanian Security Policy, and focuses on a conceptual and legal framework coherent with the international reality, to guarantee the protection, security and defense of the democratic institutions, citizens, territory of the Republic and integrity and independence of the State.

Due to its strategic geographical position, its extraordinary living conditions, its relevant role in hemispheric and world trade, its institutional and democratic stability, and the high levels of security enjoyed by its citizens, Panama is a secure alternative to be selected as the Permanent Venue of FTAA.

The fact that the country hosted the FTAA Temporary Venue fully demonstrates the country's capacity, especially in security matters that required the coordinated effort of different entities. To that effect, special treatment was granted to negotiators and Secretariat personnel comparable to diplomatic status and effective security measures were enforced to protect their personal integrity and that of the existing facilities. Likewise, FTAA members were benefited with expeditious immigration and customs procedures, to enhance their stay in Panamanian soil.

Panama has an Integral Security Committee that is coordinated by the National Defense and Public Security Council, with the function of analyzing operational information on public security and national defense, as deemed necessary by its members, and convey it to the Presidency of the Republic. Seven different security departments participate in this committee: the National Police, the National Maritime Service, the National Air Service, the Institutional Protection Service, the Judicial Technical Police, Immigration, and Customs. They abide by the principles honored in the Political Constitution of the Republic of Panama regarding security matters.

The National Defense and Public Security Council has as its mission to serve as consultant and advisory board to the Presidency of the Republic in matters of public security and national defense.

The National Center for Crisis Coordination has the mission of serving as a coordinating and planning entity in case of crisis and situations declared so by the Presidency of the Republic. It acts as liaison, through the Executive Secretariat of National Defense and Public Security, in charge of responding to and monitoring crisis situations.

Panama has highly-qualified security departments that are ready to fulfill their missions as assigned by the Constitution and national laws.

The National Police is the institution in charge of ensuring peace and security of citizens, in compliance with the Political Constitution of the Republic of Panama and other laws, as well as keeping internal order, subordinated to the legally constituted public powers.

The National Maritime Service has the mission of protecting and defending the life, assets and honor of nationals and foreigners within its jurisdiction in Panamanian waters in compliance with agreements and treaties in force.

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The National Air Service has the mission of protecting and preserving the integrity of the Republic through its control and surveillance of air space, as well as the use of the latter's resources for assistance and socio-economic development.

The Institutional Protection Service is the responsible institution to insure the preservation of the constitutional order and the safety of the President of the Republic, former presidents and vice-presidents in charge of the Presidency of the Republic, and other persons as instructed by the President of the Republic, as well as to assist in maintaining internal public order and the peace and security of the citizens, in compliance with the Political Constitution and other national laws.

The Judicial Technical Police has the mission of investigating crimes and taking the necessary measures to determine responsibilities through efficient and expeditious investigations and effective communication at every level to ensure the security of citizens.

The General Customs Directorate is the entity of the Ministry of Economy and Finances in charge of facilitating and controlling customs procedures in the Republic of Panama.

The Immigration Directorate is the entity of the Ministry of Government and Justice, if they meet legal requirements, in charge of all requests and queries from foreigners who wish to enter the national territory as immigrants.

Panama is one of the countries in Latin America with lowest crime rates and a country that has never performed an act of aggression against another State. It is a collaborator that actively backs international and regional security policies, subscribing to and ratifying agreements to ensure the fundamental rights and duties of nationals and foreigners at international levels or under its jurisdiction.

Panama combats organized crime through the different security entities, establishing plans that promote the combat and eradication of these crimes, and adopts security measures against possible threats and risks, internationally, in the hemisphere, or nationally.

These security entities establish plans to ensure the security of the Presidents, Ministers and Vice Ministers who may visit the country for the periodic meetings of the FTAA. Likewise, it has developed plans to keep safe the permanent FTAA installations, as well as the accommodations of the distinguished visitors.

Panama is a country that offers high levels of security and espouses the latest initiatives regarding security matters presented or executed worldwide. As a consequence, the Permanent Venue of FTAA that could eventually be established in Panama will have the required security in order to facilitate the expansion and integration of the economies of the American continent.

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ANNEX 3

Procedure Instruction Manual of the Security Office of ATLAPA Convention Center, eventual site of the Administrative Secretariat of the Permanent Venue of FTAA, based on the current manual of the Panama Tourism Bureau.

This manual will be adapted to the needs of the Permanent Venue of FTAA in order to insure its optimum operation.

I. ADMINISTRATIVE INFRASTRUCTURE

ORGANIZATION

The Panama Tourism Bureau Department of Security operates under the Deputy Director and coordinates support services jointly with the Administrative Department, particularly, services to ensure the effectiveness of programs and/or tasks regarding security matters assigned to said administrative unit.

OBJECTIVE

To insure maximum security and protection of the facilities and assets of the Institution, as well as the physical, material and moral integrity of officials and visitors to the ATLAPA Convention Center through the application of Modern Security and Technical Systems.

FUNCTIONS

Directs programs and coordinates and controls the protection system of the internal and external physical installations of the Institution, as well as the assets and physical security of both officials and visitors to the Convention Center; in order to be able to prevent and protect officials and visitors of any unlawful action, natural or artificial threats, as well as the values and assets of the Institution.

Coordinates, when necessary, surveillance services with the Judicial Technical Police, Public Force, Fire Department and Private Security Companies.

II ATLAPA SECURITY DEPARTMENT'S PROCEDURES, INVOLVES THE FOLLOWING AREAS:

- * Access and movement control within the Building
- * Entry and exit control of personnel, materials, tools and equipment during events
- * Entry and exit control of vehicles owned by the institution
- * Delivery control of firearms to security agents
- * Procedures to be followed in the event of a hand gun assault
- * Transfer of money or values

III PROCEDURE TO LEAVE THE PREMISES IN THE EVENT OF:

- * Bomb threats
- * Fire threats
- * Seismic activity

IV DETAILED PROCEDURE INSTRUCTIONS IN CASE OF SEISMIC ACTIVITY

- * Responsible unit: Security Department
- * Procedure steps:
 - Do not leave the area immediately
 - Help others to stay calm
 - Wait a reasonable period of time, according to the circumstances and proceed to disconnect electric equipment and to turn off switches
 - Keep safe valuable items and documents
 - Seek protection under door frames, corners and below desks
 - Stay away from windows and glass displays
 - Do not run
 - Do not use the telephone other than for emergency calls
 - Be prepared for recurring episodes.
 - Do not allow personnel to use the elevators
 - Order to abandon the premises
 - Proceed to abandon the building according to the established procedures

ANNEX 4

AGREEMENT PROPOSAL BETWEEN THE GOVERNMENT OF THE REPUBLIC OF PANAMA AND THE FREE TRADE AREA OF THE AMERICAS FOR THE CREATION OF ITS PERMANENT VENUE IN PANAMA

FOREWORD

CONSIDERING that the Ministerial Declaration of _____
declared Panama City, Republic of Panama, as Permanent Venue of the Free Trade Area of the Americas.

CONSIDERING that the FTAA and the Government of Panama want to determine the terms and conditions under which the FTAA will establish, within the framework of its operational activities and within its mandate, its Permanent Venue in Panama City.

RECALLING the spirit by which State and Government Chiefs of 34 countries in the Western Hemisphere committed to undertake tasks tending toward the creation of the Free Trade Area of the Americas celebrated in December 1994.

The Presidency of the Free Trade Area of the Americas and the Government of the Republic of Panama have reached to the present Agreement.

ARTICLE I - DEFINITIONS

For the purposes of the present Agreement, the following definitions will apply:

- a) "Competent authorities" means the central, local and other authorities and other competent authorities under the laws of the Republic of Panama;
- b) "Convention" means the Convention on Privileges and Immunities of the United Nations, adopted by the United Nations General Assembly on February 13, 1946;
- c) "Experts on mission" means experts that arrive, as directed in Articles VI and VII of the Convention;
- d) "Government" means the Government of the Republic of Panama;
- e) "FTAA" means Free Trade Area of the Americas;
- f) "Executive Director" means the official in charge of the Permanent Secretariat;
- g) "Parties" means the Permanent Secretariat of the Free Trade Area of the Americas and the Government;
- h) "Persons who provide services" means individual contractors, other than the officials, hired by the FTAA Permanent Secretariat to render services for its benefit;
- i) "Officials" means all the members of FTAA Permanent Secretariat staff, employed under Secretariat statutes, except for those persons who are recruited locally and are paid on hourly basis.

ARTICLE II - VENUE

1. The FTAA Permanent Secretariat can establish and maintain its permanent venue in Panama City.
2. The FTAA Secretariat will possess legal status in the Republic of Panama with a capacity to contract, procure, and dispose of properties and establish legal and administrative procedures.
3. Regional Office facilities will be under the control and authority of the Permanent FTAA Secretariat.

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The Government will provide the Permanent FTAA Secretariat with offices and meeting rooms adequate for its venue and objectives.

4. The premises of the FTAA Permanent Secretariat will be inviolable. The police or Government officials will not enter the premises to perform official duties except with the consent and under agreed conditions by the Executive Secretary.
5. Judicial actions such as private confiscation of property cannot be carried out within the premises of the FTAA Permanent Secretariat Venue, except with the consent and under conditions established by the Executive Secretary.
6. Competent authorities of Panama will perform their duties to assure the security and protection of the FTAA Permanent Secretariat Venue. They will insure that the tranquility of the venue is not disturbed by intruding persons or groups outside of the premises of the FTAA Permanent Secretariat Venue due to disturbances in the vicinity and will provide the required protection.
7. The FTAA Permanent Secretariat can appoint at the permanent venue the necessary number of officials, experts on mission, and persons who provide services to the Permanent Secretariat.
8. The FTAA Permanent Secretariat will periodically provide the Government with the names of the officials, experts on mission, and persons who provide services to the Permanent Secretariat and will notify the Government of any changes in their status.

ARTICLE III - SCOPE OF THE ACTIVITIES

Permanent Secretariat will perform in Panama the corresponding activities according to the mandate of the Ministers Council of _____, _____ as subscribed in the _____, which include, among others, the following:

(DESCRIPTION OF THE FTAA PERMANENT SECRETARIAT MANDATE, AS IT MAY BE DETERMINED.)

ARTICLE IV - PUBLIC SERVICES

1. The Government will provide assistance under fair conditions and upon request of the Executive Secretary for the installation of public utilities under responsibility of the State that are required by the FTAA Permanent Venue, such as postal and telegraph services, water, and protection against natural disasters and public riots.
2. In cases of force majeure that result in the complete or partial interruption of the abovementioned activities, the FTAA Executive Secretariat will receive the same priority given by the Government to restore the normal activities at other government departments.
3. The provisions of this Article should not obstruct the reasonable application of fire or sanitary regulations by the appropriate authorities.
4. The Government will provide, as mutually agreed upon and within its capabilities, local services such as equipment, accessories and maintenance of Office premises.

ARTICLE V - COMMUNICATION SERVICES

1. For postal, telephone, telegraph, satellite, radio, television and telephoto communications, the Government will give the FTAA Executive Secretariat the same treatment granted to diplomatic missions or intergovernmental organizations in regard to priorities, rates and charges related to mail, cablegrams, telephotos, telephone calls or other communication, as well as to rates on news reported to the press and radio, as long as these services are provided by the State.

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2. The Government will assure the inviolability of FTAA Executive Secretariat official communications and mail and will not censor any of said communications and mail.

This inviolability will extend, notwithstanding this enumeration, to publications, slides and movies, films, audio or videotape recording, diskettes, issued to or from the FTAA Executive Secretariat.

3. The FTAA Executive Secretariat will have the right to use codes and to dispatch and receive mail and other materials through messenger service or sealed pouches that will receive the same treatment given to diplomatic mail and pouches.

ARTICLE VI

TAX EXEMPTIONS, RIGHTS, AND IMPORT AND EXPORT RESTRICTIONS

The FTAA Executive Secretariat, its assets, funds, property, designs, materials, and other products will be entitled to:

1. Exemption of all types of direct and indirect taxes and obligations; in the understanding that, nevertheless, the FTAA Executive Secretariat will not request exemption of taxes that, in reality, are public services' charges rendered by the Government or a Government-regulated corporation, at a fixed rate and in accordance to the quantity of rendered services that can be specifically identified, described and classified;
2. Exemption of customs levies, as well as of limitations and restrictions to the importation or exportation of designs, products, promotional material and others imported or exported by the FTAA Executive Secretariat for official use;
3. Exemption of all kinds of import or export limitations and restrictions on publications, slides and movies, video recordings, diskettes and audio recordings imported, exported or published by the FTAA Executive Secretariat within the framework of its official activities.

ARTICLE VII

INVIOABILITY OF FTAA EXECUTIVE SECRETARIAT FILES AND DOCUMENTS

The FTAA Executive Secretariat files, and generally all documents belonging or being used by the Secretariat and that are located in Panama, will be inviolable.

ARTICLE VIII

ENTRANCE, DEPARTURE AND MOVEMENT WITHIN PANAMA

All the persons referred to in this Agreement and listed as such by the FTAA Executive Secretariat to the Government will have the right of free entrance, departure and movement within Panama. They will be granted facilities to travel promptly, visas, entry permission or licenses, as required, and the aforementioned will be granted free of taxes and in an expeditious way. The same facilities will be granted to the persons invited by the FTAA Executive Secretariat in official business.

ARTICLE IX - OFFICIALS

1. Non-Panamanian officials of the Executive Secretariat will enjoy the following prerogatives and immunities:
 - a) Immunity from any type of legal process in regard to spoken or written words and to acts performed while on official duty;
 - b) Immunity from personal detention or retention of personal and official baggage;

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- c) Immunity from inspection of the official baggage;
 - d) Exemption of taxes on the salaries, emoluments, compensations and pensions paid by the FTAA Executive Secretariat to officials, regarding past or present services or in relation with services rendered to the FTAA Executive Secretariat.
 - e) Exemption of any form of taxation on the income they earn from sources outside of Panama;
 - f) Exemption for them and their spouses and for members and relatives under their responsibility, of migratory restrictions or registration procedures for aliens;
 - g) With regard to currency exchange, including having accounts in foreign currencies, they will be granted the same prerogatives as to members of Diplomatic Missions accredited to the Government;
 - h) The same protection and repatriation facilities for their spouses and members and relatives under their responsibility that are agreed upon during periods of international crisis for diplomatic envoys;
 - i) If they had been previously living abroad, they will have the right to import for their personal use, free of taxes and of other obligations, prohibitions and import restrictions, the following:
 - i) Furniture and personal and household articles in one or two separate shipments and then import up to one addition to these, if needed.
 - ii) An automobile every two years; however, due to loss, considerable damages or reasons, the Government may allow in particular cases to make the replacement before that date.
 - iii) Reasonable quantities of certain products, including liquor, tobacco and food for personal use or consumption;
 - j) Imported cars referred to in subsection (i) (ii) can be sold in Panama in accordance to existing legal regulations.
2. The Executive Secretary and other high-ranking officials of the Executive Secretariat, as agreed upon by the Parties, in regard to themselves, their spouses and members and relatives, will enjoy the prerogatives and immunities offered to diplomatic agents. To meet this end, the name of the FTAA Permanent Secretariat Executive Secretary will be incorporated to the diplomatic list.
 3. Relatives and household members of accredited FTAA Permanent Secretariat personnel will be able to perform paid activities in Panama, subject to the regulations on professional practices established in the national legislation.

ARTICLE X - EXPERTS ON MISSION

1. Experts on mission will enjoy the prerogatives, immunities and facilities specified in Articles VI and VII of the Agreement.
2. Experts on mission will be exempted of taxes on salaries and other income paid by the FTAA Executive Secretariat and will be granted the prerogatives, immunities and facilities agreed upon between the Parties.

ARTICLE XI - PERSONS WHO RENDER SERVICES

1. Persons rendering services to the FTAA Permanent Secretariat:
 - a) Will have jurisdictional immunity with regard to spoken or written statements and actions performed while on official duty;

- b) Will enjoy, jointly with their spouses and relatives under their responsibility, of protection and repatriation facilities similar to those granted to diplomatic envoys during times of international crisis.
2. To allow the independent and efficient performance of their duties, persons rendering their services can be recognized with other prerogatives, immunities and facilities as agreed upon by the Parties.

ARTICLE XII

PERSONNEL RECRUITED LOCALLY AND PAID BY THE HOUR

Personnel recruited locally and paid by the hour will benefit from every kind of jurisdiction immunity with regard to spoken or written statements and actions performed while on official duty. They will also receive the necessary facilities to allow for the independent performance of their duties. Their employment conditions will be in accordance to the existing pertinent resolutions and decisions, regulations, rules and norms of the Panamanian legislation.

ARTICLE XIII - RENUNCIATION OF IMMUNITY

Prerogatives and immunities referred to in Articles IX, X, XI and XII are applicable to officials, experts on mission and personnel hired locally and paid by the hour, in the best interest of the FTAA Permanent Secretariat and not for personal benefit. The FTAA Executive Secretary will have the right and duty of relinquishing the immunity of these persons, provided that this can be done without damaging the interests of the FTAA Executive Secretariat.

ARTICLE XIV - NOTIFICATION

The Director will notify the Government, the names and categories of the persons referred to in this Agreement and any change in their status.

ARTICLE XV - IDENTIFICATION CARDS

1. Upon the Director's request, the Government will issue identification cards for the persons referred to in this Agreement, certifying their status under this Agreement.
2. Upon request by an authorized Government official, the abovementioned persons could be requested, as per Paragraph 1, to show, but not to turn in, their identification cards.

ARTICLE XVI - SOCIAL SECURITY

The Parties agree that locally contracted FTAA Executive Secretariat officials can be affiliated to the Panama social security system, on a voluntary basis, subsequent to an agreement between the Parties.

ARTICLE XVIII - HOUSING FACILITIES

The Government commits to assist Regional Office officials and experts on mission, within its possibilities, in finding premises to be used as residences.

ARTICLE XIX CLAIMS AGAINST THE FTAA PERMANENT SECRETARIAT

The Government will particularly have the obligation to examine claims resulting from activities performed due to this Agreement, or directly accountable to these by third parties against the FTAA Executive Secretariat, its officials, experts on mission or persons rendering services for the Secretariat, in accordance with the standard diplomatic procedure. The Government and the FTAA Permanent Secretariat agree that when the claim or responsibility is due to serious fault or fraud, it should be dealt by the FTAA Permanent Secretariat, as previously agreed upon among the affected Parties. In this settlement process, the State will intervene as a facilitator between the Parties, considering the jurisdictional immunity of the FTAA Permanent Secretariat.

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ARTICLE XX - SETTLEMENT OF CONTROVERSIES

(MECHANISM TO BE DEFINED BETWEEN THE PARTIES AND SUBJECT TO NEGOTIATION.)

ARTICLE XXI - FINAL TERMS

1. The provisions of this Agreement will be complementary to the provisions of the Convention. If any provision in this Agreement and any of the provisions in the Convention are related to the same subject, each provision will be applicable and will not make null and void one over the other.
2. It is understood by the Parties that if the Government reaches an agreement with an intergovernmental organization, with more favorable terms and conditions than those granted to the FTAA Permanent Secretariat under the present Agreement, these terms and conditions will be granted to the FTAA Permanent Secretariat of FTAA, if so requested.
3. The present Agreement will cease to be in effect six months after the date in which one of the Parties notifies, in writing, to the other Party its decision to end the Agreement. This Agreement, however, will be in force during the necessary additional period to orderly cease the FTAA Executive Secretariat activities in Panama, appropriately dispose of the property and settle any disagreement between the Parties.
4. This Agreement can be amended at any moment by mutual consent, upon the request of any of the Parties.
5. This Agreement will be in effect from the moment the Government of Panama conveys the FTAA Permanent Secretariat of the fulfillment of its internal legal requirements.

IN TESTIMONY ON WHICH the signatories, duly authorized, have signed this Agreement.

Signed in the City of Panama, on the _____ () days of the month of _____ of 200_, in _____, equally authentic in the Spanish, English, French and Portuguese languages.

ON BEHALF OF
THE REPUBLIC OF PANAMA

Minister of Foreign Relations

ON BEHALF OF THE FTAA
PERMANENT SECRETARIAT

FTAA Executive Secretary

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